

Evacuation Procedure

Ground Floor

- Guests may use any of the three doors depending on where they are at the time. Thumb turn locks are fitted to all doors so keys are not required.

First Floor

- The guests should attempt to leave the first floor by the stairs if possible. The bottom of the stairs is adjacent to the front door which has thumb turn locks so keys are not required.
- If the stairs are not accessible guests should in order of priority:
 1. Move to the master bedroom, close bedroom door, exit the bedroom via the sliding glass door fitted with thumb turn lock, wait on the balcony where help can be called via a mobile phone or shout for help from the numerous local neighbours.
 2. Move to the rear bedroom, close the bedroom door, exit the bedroom via the escape window to the same first floor balcony as the master bedroom where help can be called via a mobile phone or shout for help from the numerous local neighbours.
 3. Move to the side bedroom, close the bedroom door, open the bedroom escape window which has a safety catch to prevent falling. Help should be sought via a mobile phone or shout for help from the numerous local neighbours.